



## Position Details

**Job Title:** Food Service - Warehouse

**Reports to:** Food Services Director

**Status:** Full-Time

**Pay Rate:** \$15.50

**Job Description:** To assist the Fresno Mission Food Service department in the daily needs of all food operations. This person is ideally experienced in all areas of warehouse work, from organization and cleanliness, to shipping and receiving, inventory control, and order picking, among other tasks. Must be comfortable on a forklift and also engaging with vendors for order deliveries and pickups.

**Who you are:** The ideal candidate will have the following qualities:

- Positive Self-Starter
- Goal Oriented
- Accountable
- Self-Determined
- Task Oriented
- Community Minded Team Player
- Perseveres for Growth and Development
- Driven to Excellence
- Excellent Communication Skills

**What you'll do (just the basics):**

- Maintain warehousing of in-kind food donations and distribution
- Loading and unloading of Mission equipment
- Maintains department records
- Inspects Mission vehicles and equipment
- Illustrates a leadership role within the program vocational experience
- Performs clerical duties and other duties as assigned

**Bonus Points:**

- Experience in food service
- Serve Safe Certified, food handlers certificate
- Familiarity with inventory procedures and systems
- Pragmatic, Analytical skills, Resolute, Consistent with processes

**Requirements:**

- Forklift experience/certification
- Class C license
- DMV printout / clean driving record
- Positive communication skills

- A mature walk with Jesus Christ and able to articulate Biblical beliefs and their application within the context of the Fresno Mission. All employees of Fresno Mission are an integral part of the outreach ministry of a non-denominational, evangelical ministry sharing the gospel of Jesus Christ through transformational programs that provide food, shelter, clothing, education, job training and renewal of families to the poor and addicted. Must possess a Christian testimony of their faith and experience in Jesus.
- Must be in agreement with the Statement of Faith of the Fresno Mission.

**Application Process:**

Individuals interested in being considered for this position should email the following documents:

1. An updated resume.
2. The names, email addresses, and phone number of three references.

**Please email all documents to [HR@fresnomission.org](mailto:HR@fresnomission.org)**

No phone calls please